



AIA Connecticut

A Chapter of the American Institute of Architects

370 James Street, Suite 402
New Haven, CT 06513
203-865-2195

Training Room Conference Room Rental Information

AIA Connecticut

is pleased to offer its Training Room and its more intimate Conference Room for your organization's use. We encourage you to visit us to see these spaces and learn how your organization can utilize them for seminars and meetings. Ample, convenient, free parking is available in the parking lot adjacent to the building.

Room Availability:

Monday — Friday 8:30 am — 5:00 pm
Saturday 9:00 am — Noon
on a space available basis.

ACCOMODATIONS AND FEES

These charges apply to the use of the rooms only and do not include any food or beverage.

• Training Room Charges (Includes use of Servery)

- Theater (70 persons)Half Day, AM or PM, \$100.00
- Classroom (54 persons).....Full Day (8:30 AM ~ 5:00 PM) \$250.00
- Hourly \$25.00 per hour

• Conference Room Charges (Includes use of Servery)

- Conference (15 persons)AIA Connecticut Members No Charge
- Half Day, AM or PM, Including Servery \$55.00
- Full Day 8:30 AM - 5:00 PM, Including Servery \$100.00
- Hourly \$18.00 per hour

• Training Room Audio Visual Charges

The Training Room is equipped with a ceiling hung LCD and DVD projector, automatic screen, two computer/audio ports, microphones and sound system.

- Screen, podium Free of charge
- Microphone, tabletop \$15.00
- Microphone, wireless \$15.00
- LCD Projector, half day \$50.00
- LCD Projector, full day \$100.00

• Conference Room Audio Visual Charges

- ScreenFree of charge
- Portable LCD Projector.....Half Day \$35.00
- Portable LCD Projector.....Full Day \$70.00

For additional information and to reserve a room, please contact Maria Nazarko at 203.865.2195 or MNazarko@aiact.org.