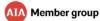
Small Firm Exchange All Call Summary 10.10.2024





Construction Administration

CCA (Construction Contract Administration)
Knowledge Community

10.10.24 Presentation/Discussion: *Discussion of pressing areas of concern for small firms during CA.*

Facilitated by: Michael Zensen AIA, Gustavo Lima AIA, Tyler Schaffer AIA

Key Takeaways

- Discussed advantages and disadvantages of Contractor CA Software for submittals, meeting minutes, etc.
- Emphasized the importance of preconstruction meetings to establish project expectations and communication protocol.
- Deliberated challenges managing Client/GC/Architect relationships during construction, such as contractors engaging in direct client communication suggesting and implementing changes on design.

- Debated the benefits and deficiencies of various fee structures for CA.
- Proffered strategies for building relationships with Contractors and Clients through the construction process.
- Discussed ways to manage change orders and design revisions during construction.
- Many presented methodologies for creating a team mentality with the contractor, and collaboration with subcontractors for a better, more efficient process and product.

Resources/Links

CCA KC:

Construction Contract Administration KC on AIA Community Hub

Fee Consideration Resource:

Fee Considerations of CCA

Contacts @ CCA KC:

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Upcoming All Calls